

Date

Homeowner
Address
City, State Zip

Re: Projects Needing Approval From Architectural Committee

Dear Homeowner,

Spring has finally arrived, bringing with it the season for outside home improvement projects. This is just a reminder notice that the following items need to be submitted to the Architectural Committee for approval, as stated in our Weatherby covenants. Plans for structures or improvements such as a garage, carport, storage shed, rockery, hot tub, or spa (including decks, patios or coverings for same), mailbox, sports court, landscaping device or object, wall, fence, outbuilding, pet house, masonry, signs, lamp post, swimming pool, or other structure or improvement, need to be submitted to the Architectural Committee for approval 30 days before you plan to begin your project.

Applications for approval need to include complete plans and specifications for all proposed buildings or structures and exterior alterations, together with detailed plans showing the proposed location of the same on the Lot. The Architectural Committee should then send you the results of your application in writing.

Once you begin your project, everything should be completed within nine months from the date of commencement, as stated in Section 6.10 of our covenants.

If you have any questions or concerns about this process, please contact Richard Tarter at rvtarter@comcast.net.

Sincerely,

Weatherby Architectural Committee